

Library

APPROVED

ANNUAL PROCUREMENT PROGRAM, FISCAL YEAR 2016 (GENERAL FUND)

Type of Program		Name of Local Government			Program Control No.		Date Submitted:					
		CITY GOVERNMENT OF TAGAYTAY					OFFICE OF THE CITY ADMINISTRATOR CITY OF TAGAYTAY ENGR. GREGORIO M. MONREAL					
Item No.	COMMODITY (Nomenclature & Description)	Unit Issue	Total Amount	Total Quantity	DISTRIBUTION OF QUARTERS							
					1st QUARTER		2nd QUARTER		3rd QUARTER		4th QUARTER	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ADDING MACHINE TAPE 2 1/4 INCHES	rolls	1,016.00	20	5	254.00	5	254.00	5	254.00	5	254.00
2	AIR FRESHENER, AMBI PUR, Spray	btls.	9,842.50	38	13	4,127.50	11	3,492.50	7	2,222.50	7	2,222.50
3	AIR FRESHNER (FINE TREE)	pcs.	271.80	4	2	135.90	0	-	2	135.90	0	-
4	AIR FRESHNER Glade, Shaldan	cans	1,648.46	14	5	749.30	3	449.58	3	449.58	3	449.58
5	AIR FRESHNER Glade, Spray (340 grms)	btls.	22,100.00	88	23	7,475.00	22	7,150.00	23	7,475.00	20	6,500.00
6	ALCOGEL (BIG) 100 ml	btls.	5,224.78	38	14	2,151.38	11	1,690.37	9	1,383.03	4	614.68
7	ALCOHOL , ETHYL (CLEENE, BIG) 500 ml. 70%	btls.	5,842.00	45	16	2,336.80	14	2,044.70	10	1,460.50	5	730.25
8	ALCOHOL rubbing Green Cross 500 ml. 70 %	btls.	40,200.58	385	120	14,935.20	108	13,441.68	95	11,823.70	62	7,716.52
9	ART PAPER asstd. Color	pcs.	2,790.00	820	200	900.00	200	900.00	220	990.00	200	900.00
10	AVIA Colored optix paper short	box	298.00	1	0	-	0	-	1	298.00	0	-
11	BALLPEN Faber Castell (Blue)	pcs.	4,351.49	231	100	1,969.00	86	1,693.34	35	689.15	10	196.90
12	BALLPEN Faber Castell (Black)	pcs.	12,581.91	742	287	5,651.03	184	3,622.96	168	3,307.92	103	2,028.07
13	BALLPEN Faber Castell (Red)	pcs.	4,509.01	239	108	2,126.52	86	1,693.34	35	689.15	10	196.90
14	BALLPEN Faber Castell (Violet)	pcs.	2,461.25	125	50	984.50	50	984.50	25	492.25	0	-
15	BALLPEN G-Tech .4	pcs.	281.96	4	4	281.96	0	-	0	-	0	-
16	BALLPEN HBW 2000 (Black)	pcs.	10,710.00	809	289	4,335.00	215	3,225.00	210	3,150.00	95	1,425.00
17	BALLPEN HBW 2000 (Blue)	pcs.	5,805.00	397	162	2,430.00	130	1,950.00	95	1,425.00	10	150.00
18	BALLPEN HBW 2000 (Red)	pcs.	3,570.00	264	99	1,485.00	86	1,290.00	53	795.00	26	390.00
19	BALLPEN HBW 2000 (Violet)	pcs.	1,875.00	125	50	750.00	50	750.00	25	375.00	0	-
20	BALLPEN Pilot (Black)	pcs.	61,893.45	2269	675	23,145.75	535	18,345.15	595	20,402.55	464	15,910.56
21	BALLPEN Pilot (Blue)	pcs.	12,070.08	456	134	4,594.86	114	3,909.06	104	3,566.16	104	3,566.16
22	BALLPEN Pilot (Red)	pcs.	3,051.81	100	35	1,200.15	31	1,062.99	23	788.67	11	377.19
23	BALLPOINT PEN Panda (Black)	pcs.	5,040.00	436	140	2,100.00	75	1,125.00	121	1,815.00	100	1,500.00
24	BATHROOM SOAP- Family size, safeguard	pcs.	3,814.20	105	23	1,124.70	25	1,222.50	30	1,467.00	27	1,320.30
25	BATHROOM SOAP- Petite size, safeguard	pcs.	792.48	31	19	579.12	5	152.40	2	60.96	5	152.40
26	BATTERY size AA, energizer brand	pcs.	26,345.00	576	189	10,395.00	158	8,690.00	132	7,260.00	97	5,335.00
27	BATTERY size AA, national brand	pcs.	3,978.00	83	19	969.00	50	2,550.00	9	459.00	5	255.00
28	BATTERY size AA, Panasonic brand	pcs.	1,727.20	50	0	-	24	1,219.20	10	508.00	16	812.80

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29	BATTERY size AAA, energizer brand	pcs.	11,300.00	272	114	5,700.00	56	2,800.00	56	2,800.00	46	2,300.00
30	BLACKBOARD ERASER/ WHITEBOARD ERASER	pcs.	2,415.00	90	25	875.00	22	770.00	22	770.00	21	735.00
31	BLADE, big (Spare blade, BL-150P Lx6) Prof. Grade	tubes	525.00	9	2	150.00	3	225.00	2	150.00	2	150.00
32	BOARD PAPER CREAM	packs	21,840.00	235	60	7,200.00	64	7,680.00	58	6,960.00	2	1,360.00
33	BOOK END large	sets	870.00	4	2	580.00	0	-	1	290.00	1	290.00
34	book paper METRO subs. 20 LONG	rms.	23,444.20	78	27	8,915.40	27	8,915.40	17	5,613.40	6	2,311.40
35	book paper METRO subs. 20 SHORT	rms.	19,862.80	74	26	7,594.60	26	7,594.60	16	4,673.60	6	1,752.60
36	BROOM soft, Bagiuo broom, standard size	pcs.	12,285.00	79	29	5,655.00	12	2,340.00	22	4,290.00	16	3,120.00
37	BROOM stick, standard size	pcs.	10,477.50	433	109	3,460.75	108	3,429.00	113	3,587.75	103	3,270.25
38	BROTHER CORRECTIBLE FILM RIBBON	pcs.	3,450.00	15	10	2,300.00	5	1,150.00	0	-	0	-
39	BRUSH ROUND	pcs.	170.00	2	2	170.00	0	-	0	-	0	-
40	CALCULATOR (CASIO GX-14V)	pcs.	6,425.00	6	1	1,285.00	3	3,855.00	1	1,285.00	1	1,285.00
41	CALCULATOR CANON MS-20V	pcs.	22,000.00	22	5	5,500.00	4	4,400.00	11	12,100.00	2	2,200.00
42	CALCULATOR CASIO MS-20TV	pcs.	7,200.00	6	6	7,200.00	0	-	0	-	0	-
43	CALCULATOR CASIO MX 12V	pcs.	21,600.00	18	13	15,600.00	4	4,800.00	1	1,200.00	0	-
44	CALCULATOR Mini-printer type w/ adaptor	pcs.	3,500.00	2	2	3,500.00	0	-	0	-	0	-
45	CANON 810 BLACK	crtdgs.	150,812.50	166	43	51,879.50	41	49,466.50	41	49,466.50	41	49,466.50
46	CANON 811 COLORED	crtdgs.	172,529.50	190	49	59,118.50	47	56,705.50	47	56,705.50	47	56,705.50
47	CARBON FILM long, black, CLUB INTERNATIONAL	bxs.	13,600.00	20	8	6,800.00	4	3,400.00	4	3,400.00	4	3,400.00
48	CARBON FILM long, black, Permafilm	bxs.	16,192.50	21	7	6,667.50	5	4,762.50	5	4,762.50	4	3,810.00
49	CARBON FILM long, blue, Permafilm	bxs.	10,477.50	14	5	4,762.50	3	2,857.50	3	2,857.50	3	2,857.50
50	CARBON FILM short, black, CLUB INTERNATIONAL	bxs.	6,604.00	9	3	2,476.50	3	2,476.50	2	1,651.00	1	825.50
51	CARBON FILM short, black, Permafilm	bxs.	1,651.00	2	1	825.50	0	-	1	825.50	0	-
52	CARBON FILM short, blue, Permafilm	bxs.	825.50	1	1	825.50	0	-	0	-	0	-
53	CARBON PAPER long, ordinary	bxs.	3,556.00	8	3	1,333.50	3	1,333.50	2	889.00	0	-
54	CARTOLINA, asstd. Color	pcs.	12,165.00	1071	303	4,545.00	246	3,690.00	262	3,930.00	260	3,900.00
55	CD RECORDABLE, Imation brand	pcs.	19,045.00	324	131	8,515.00	131	8,515.00	31	2,015.00	31	2,015.00
56	CD REWRITABLE, Maxell brand	pcs.	87,975.00	1315	365	31,025.00	365	31,025.00	305	25,925.00	280	23,800.00
57	CERTIFICATE HOLDER (STANDARD SIZE)	pcs.	7,500.00	40	10	2,500.00	10	2,500.00	10	2,500.00	10	2,500.00
58	CHALK white enamel	bxs.	1,700.00	20	10	850.00	5	425.00	5	425.00	0	-
59	CLIP Backfold, 19mm	pcs.	64.80	6	2	21.60	0	-	4	43.20	0	-
60	CLIP Backfold, 25mm	pcs.	1,219.20	84	22	419.10	20	381.00	22	419.10	20	381.00
61	CLIP Backfold, 50mm	pcs.	2,667.00	80	20	889.00	20	889.00	20	889.00	20	889.00
62	CLIP Double/ binder, 32mm	pcs.	350.00	15	5	175.00	5	175.00	0	-	5	175.00
63	CLIPPED FOLDER LONG (NO COVER)	pcs.	1,200.00	12	6	720.00	4	480.00	0	-	2	240.00
64	COLORED BOND (Long)	rms.	24,750.00	120	30	8,250.00	30	8,250.00	30	8,250.00	30	8,250.00

OFFICE OF THE CITY ADMINISTRATOR
 BAGUAYAT CITY
 ENGR. (P) ECORIO M. MONTE

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65	COLORED BOND (Short)	rms.	2,250.00	12	3	750.00	3	750.00	3	750.00	3	750.00
66	COLORING PEN	packs	7,500.00	17	10	5,000.00	3	1,500.00	2	1,000.00	2	1,000.00
67	COLORING PENCIL 24 set	sets	1,500.00	6	6	1,500.00	0	-	0	-	0	-
68	COLUMNAR NOTEBOOK 10 cols. (VECO)	bks.	2,880.00	75	20	960.00	20	960.00	20	960.00	20	960.00
69	COLUMNAR NOTEBOOK 12 cols. (VECO)	bks.	1,930.50	37	14	819.00	5	292.50	14	819.00	4	234.00
70	COLUMNAR NOTEBOOK 14 cols. (VECO)	bks.	351.00	6	0	-	0	-	6	351.00	0	-
71	COLUMNAR NOTEBOOK 24 cols. (VECO)	bks.	2,470.00	36	9	855.00	12	1,140.00	5	475.00	10	950.00
72	COLUMNAR NOTEBOOK 4 cols. (VECO)	bks.	1,350.00	40	0	-	15	675.00	15	675.00	10	450.00
73	COLUMNAR NOTEBOOK 5 cols. (VECO)	bks.	1,665.00	37	13	585.00	12	540.00	12	540.00	0	-
74	COLUMNAR NOTEBOOK 6 cols. VECO)	bks.	1,620.00	46	14	630.00	12	540.00	10	450.00	10	450.00
75	COLUMNAR NOTEBOOK 8 cols. (VECO)	bks.	675.00	20	5	225.00	5	225.00	5	225.00	5	225.00
76	COLUMNAR PAD 16 cols.	pds.	195.00	3	1	65.00	1	65.00	1	65.00	0	-
77	COLUMNAR PAD 4 cols.	pds.	184.00	6	2	92.00	2	92.00	0	-	2	92.00
78	COMPUTER SCREEN PROTECTOR SIZE 17"	pcs.	350.00	1	1	350.00	0	-	0	-	0	-
79	CONTINUOUS FORMS (long 11x14 7/8 1 Ply)	bxs.	101,600.00	100	50	50,800.00	50	50,800.00	0	-	0	-
80	CONTINUOUS FORMS (long 11x14 7/8 3 Ply)	bxs.	3,690.00	4	1	1,230.00	1	1,230.00	1	1,230.00	1	1,230.00
81	CONTINUOUS FORMS (short 11x9 1/2 1 Ply)	bxs.	116,174.52	109	54	58,087.26	51	54,860.19	3	3,227.07	1	1,075.69
82	CONTINUOUS FORMS (short 11x9 1/2 2 Ply)	bxs.	4,400.00	4	2	2,200.00	1	1,100.00	1	1,100.00	0	-
83	CORRECTION FLUID Magic- touch 15ml. Amspec	btls.	715.00	16	6	390.00	2	130.00	3	195.00	5	325.00
84	CORRECTION TAPE 20mm	rolls	56,325.00	928	282	21,150.00	244	18,300.00	225	16,875.00	177	13,275.00
85	CORRECTION Tape Brother Typewriter	pcs.	4,500.00	30	15	2,250.00	15	2,250.00	0	-	0	-
86	COTTON Absorbent cotton big	pcs.	750.00	8	1	125.00	2	250.00	3	375.00	2	250.00
87	CRAFT SCISSOR big	pcs.	300.00	2	1	150.00	0	-	1	150.00	0	-
88	CUTTER, NT Cutter, big	pcs.	8,100.00	31	16	4,800.00	6	1,800.00	5	1,500.00	4	1,200.00
89	CUTTER, NT Cutter, small	pcs.	250.00	1	1	250.00	0	-	0	-	0	-
90	DAILY TIME RECORD (DTR)	rms.	8,600.00	50	19	3,800.00	13	2,600.00	11	2,200.00	7	1,400.00
91	DATA FILE BOX	pcs.	8,100.00	20	9	4,050.00	8	3,600.00	1	450.00	2	900.00
92	DATA FILE BOX W/DRAWER	pcs.	12,600.00	22	11	7,700.00	5	3,500.00	2	1,400.00	4	2,800.00
93	DATA FOLDER	pcs.	1,500.00	10	5	750.00	4	600.00	1	150.00	0	-
94	DESK TRAY Double, (IN & OUT TRAY)	pcs.	1,800.00	4	2	900.00	2	900.00	0	-	0	-
95	DETERGENT BAR, Tide	bars	1,315.72	45	13	462.28	16	568.96	8	284.48	8	284.48
96	DETERGENT POWDER, Tide	kls.	234,585.00	1597	404	78,780.00	403	78,585.00	396	77,220.00	394	76,830.00
97	DETERGENT POWDER, Tide (Sachet)	sachet	1,248.00	118	37	481.00	27	351.00	32	416.00	22	286.00
98	DIPPER	pcs.	585.00	13	10	450.00	2	90.00	1	45.00	0	-
99	DISHWASHING LIQUID 250ml. JOY	btls.	7,154.00	92	25	2,450.00	24	2,352.00	24	2,352.00	19	1,862.00
100	DISINFECTANT SPRAY lysol regular, 340 gms.	btls.	23,400.00	68	17	7,650.00	16	7,200.00	19	8,550.00	16	7,200.00

OFFICE OF THE CITY ADMINISTRATOR
 TAGAYtay CITY

EDUARDO M. MONTE

101	DISK DRIVE CLEANER 5.25"	pcs.	400.00	2	2	400.00	0	-	0	-	0	-
102	DISPENSER Airpot	pcs.	2,500.00	1	1	2,500.00	0	-	0	-	0	-
103	DOORMAT (CLOTH)	pcs.	11,130.00	427	106	3,710.00	111	3,885.00	101	3,535.00	109	3,815.00
104	DOORMAT (RUBBER)	pcs.	6,400.00	37	13	2,600.00	6	1,200.00	13	2,600.00	5	1,000.00
105	DUST PAN Plastic w/ handle, Large	pcs.	14,400.00	90	27	5,400.00	25	5,000.00	20	4,000.00	18	3,600.00
106	DVD RECORDABLE	pcs.	2,625.00	35	35	2,625.00	0	-	0	-	0	-
107	DVD REWRITABLE	pcs.	3,822.00	53	19	1,862.00	10	980.00	10	980.00	14	1,372.00
108	ELECTRIC TYPEWRITER RIBBON Brother 1030	pcs.	2,700.00	8	2	900.00	2	900.00	2	900.00	2	900.00
109	ELECTRIC TYPEWRITER RIBBON Brother AX 10x15x20	pcs.	15,750.00	45	15	6,750.00	10	4,500.00	10	4,500.00	10	4,500.00
110	ELECTRIC TYPEWRITER RIBBON IBM	pcs.	3,048.00	8	2	1,016.00	2	1,016.00	2	1,016.00	2	1,016.00
111	ELECTRICAL TAPE 19mmx16m, Black	rolls	1,690.00	37	13	845.00	7	455.00	6	390.00	11	715.00
112	ENVELOPE (PLASTIC) SHORT	pcs.	45.00	5	5	45.00	0	-	0	-	0	-
113	ENVELOPE brown, long	pcs.	21,021.00	3698	1899	12,343.50	703	4,569.50	632	4,108.00	464	3,016.00
114	ENVELOPE brown, short	pcs.	14,247.00	4002	1151	5,179.50	970	4,365.00	1045	4,702.50	836	3,762.00
115	ENVELOPE expanding, long Maroon	pcs.	24,980.00	1547	478	9,560.00	393	7,860.00	378	7,560.00	298	5,960.00
116	ENVELOPE expanding, plastic, long	pcs.	1,320.00	46	28	924.00	12	396.00	0	-	6	198.00
117	ENVELOPE expanding, short Maroon	pcs.	716.28	47	31	472.44	5	76.20	11	167.64	0	-
118	ENVELOPE mailing, white, ordinary Big	bxs.	5,250.00	23	12	3,000.00	7	1,750.00	2	500.00	2	500.00
119	ENVELOPE mailing, white, ordinary Short	bxs.	220.00	2	1	220.00	0	-	0	-	1	220.00
120	ENVELOPE mailing, white, w/ window	bxs.	105,000.00	300	100	35,000.00	100	35,000.00	100	35,000.00	0	-
121	FELT PAPER Asstd. Color long	pcs.	525.00	15	5	175.00	5	175.00	5	175.00	0	-
122	FOLDER expanding, short (GREEN)	pcs.	1,430.00	130	45	585.00	20	260.00	45	585.00	20	260.00
123	FOLDER expanding, long (GREEN)	pcs.	5,049.00	384	112	1,904.00	80	1,360.00	105	1,785.00	87	1,479.00
124	FOLDER expanding, Long (BLUE)	pcs.	510.00	30	20	340.00	10	170.00	0	-	0	-
125	FOLDER, expanding, short (BLUE)	pcs.	260.00	20	10	130.00	10	130.00	0	-	0	-
126	FOLDER file, long (Ginza)	pcs.	31,280.00	3393	949	9,490.00	1556	15,560.00	623	6,230.00	265	2,650.00
127	FOLDER file, short (Ginza)	pcs.	16,354.00	2174	824	7,004.00	505	4,292.50	595	5,057.50	250	2,125.00
128	FOLDER morocco, long (BLUE/WHITE/CREAM)	pcs.	4,395.00	378	85	1,275.00	133	1,995.00	75	1,125.00	85	1,275.00
129	FOLDER morocco, short (BLUE/WHITE/CREAM)	pcs.	1,662.50	158	30	375.00	83	1,037.50	20	250.00	25	312.50
130	FOLDER sliding, long (white)	pcs.	4,035.00	330	136	2,040.00	64	960.00	69	1,035.00	61	915.00
131	FOLDER sliding, short (white)	pcs.	1,937.50	180	67	837.50	46	575.00	42	525.00	25	312.50
132	FOLDER TAG BOARD LONG	pcs.	760.00	100	30	285.00	20	190.00	30	285.00	20	190.00
133	FOLDER TAG BOARD SHORT	pcs.	400.00	51	20	160.00	0	-	30	240.00	1	8.00
134	GLASS CLEANER 500 ml. ZIM	btls.	10,750.00	55	14	3,500.00	15	3,750.00	14	3,500.00	12	3,000.00
135	GLUE Elmer's glue (Big)	btls.	1,495.00	28	11	715.00	6	390.00	6	390.00	5	325.00
136	GLUE Elmer's glue Big 1 30 gms	btls.	6,630.00	83	29	2,465.00	27	2,295.00	22	1,870.00	5	425.00

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THE CITY ADMINISTRATOR
SANITARY CITY

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137	GLUE GUN STICK BIG	packs	3,300.00	75	20	1,100.00	20	1,100.00	20	1,100.00	15	825.00
138	GUEST BOOK, small	bks.	550.00	2	2	550.00	0	-	0		0	
139	GUEST BOOK, standard size	bks.	395.00	1	1	395.00	0	-	0		0	
140	GUN TUCKER WIRE (ARROW T-30)	box	550.00	1	1	550.00	0	-	0		0	
141	HP # 60 BLACK	crtdgs.	9,600.00	10	3	3,600.00	3	3,600.00	2	2,400.00	2	2,400.00
142	HP # 60 COLORED	crtdgs.	11,200.00	10	3	4,200.00	3	4,200.00	2	2,800.00	2	2,800.00
143	HP 703 BLACK	crtdgs.	8,890.00	10	5	4,445.00	0	-	5	4,445.00	0	-
144	HP 703 COLORED	crtdgs.	8,890.00	10	5	4,445.00	0	-	5	4,445.00	0	-
145	HP 704 BLACK	crtdgs.	274,701.00	389	110	97,790.00	100	88,900.00	99	88,011.00	80	71,120.00
146	HP 704 COLORED	crtdgs.	258,699.00	365	102	90,678.00	95	84,455.00	94	83,566.00	74	65,786.00
147	HP 915 (BLACK)	PC.	1,329.69	3	0	-	0	-	3	1,329.69	0	-
148	HP LASER TONER (BLACK) 1010	pcs.	15,300.00	4	1	5,100.00	1	5,100.00	1	5,100.00	1	5,100.00
149	HP LASER TONER (BLACK) 2600	pcs.	25,500.00	6	2	10,200.00	2	10,200.00	1	5,100.00	1	5,100.00
150	HP LASER TONER (COLORED) 2600	pcs.	9,851.00	4	1	3,217.00	1	3,217.00	1	3,217.00	1	3,217.00
151	ILLUSTRATION BOARD 1/4 SIZE	pcs.	225.00	9	5	125.00	2	50.00	2	50.00	0	-
152	ILLUSTRATION BOARD Double face (30" x 40")	pcs.	6,750.00	120	30	2,250.00	30	2,250.00	30	2,250.00	30	2,250.00
153	ILLUTRATION BOARD 1 whole	pcs.	317.50	6	2	127.00	2	127.00	1	63.50	1	63.50
154	INDEX CARD BOX (5-3/8"x8-7/8"x6")	pcs.	450.00	3	3	450.00	0	-	0	-	0	-
155	INDEX CARD ruled both sides, (5" x 8")	packs	5,500.00	73	18	1,800.00	19	1,900.00	18	1,800.00	18	1,800.00
156	INK CARTRIDGE BLACK, HP 678	crtdgs.	19,460.00	36	11	7,645.00	9	6,255.00	8	5,560.00	8	5,560.00
157	INK CARTRIDGE COLORED, HP 678	crtdgs.	19,460.00	36	11	7,645.00	9	6,255.00	8	5,560.00	8	5,560.00
158	INK CARTRIDGE Hp # 21, Black	crtdgs.	30,000.00	31	6	7,200.00	9	10,800.00	10	12,000.00	6	7,200.00
159	INK CARTRIDGE Hp # 22, Colored	crtdgs.	30,000.00	27	6	9,000.00	8	12,000.00	6	9,000.00	7	10,500.00
160	INK CARTRIDGE Hp # 27, Black	crtdgs.	11,070.00	12	2	2,460.00	5	6,150.00	2	2,460.00	3	3,690.00
161	INK CARTRIDGE Hp # 28, Colored	crtdgs.	10,395.00	8	2	2,970.00	3	4,455.00	2	2,970.00	1	1,485.00
162	INSECTICIDE, Baygon (Blue), Water Based (Big)	btls.	10,560.00	39	13	4,290.00	12	3,960.00	7	2,310.00	7	2,310.00
163	KANEBO	pcs.	2,450.00	10	4	1,400.00	1	350.00	2	700.00	3	1,050.00
164	LAMINATING FILM	RMS.	12,000.00	13	4	4,800.00	3	3,600.00	3	3,600.00	3	3,600.00
165	LEAD for mechanical pencil .5 steadler	tubes	260.00	5	0	-	0	-	2	260.00	3	390.00
166	LINEN PAPER	packs	11,850.00	50	20	7,900.00	0	-	10	3,950.00	20	7,900.00
167	LIQUID FLOORWAX Pronto, Red & White	btls.	6,080.00	26	7	2,240.00	7	2,240.00	5	1,600.00	7	2,240.00
168	RAINBOW PAD	pads	2,198.00	32	19	1,491.50	3	235.50	6	471.00	4	314.00
169	MAGAZINE FILE Large size	pcs.	150.00	1	1	150.00	0	-	0	-	0	-
170	MANILA PAPER	pcs.	11,160.00	1650	420	3,780.00	410	3,690.00	410	3,690.00	410	3,690.00
171	MAP PINS Round head, asstd. Color	bxs.	180.00	5	2	90.00	1	45.00	1	45.00	1	45.00
172	MARKER stabilo, asstd. Color (Boss)	pcs.	12,870.00	290	91	5,005.00	73	4,015.00	70	3,850.00	56	3,080.00

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 TAGAYTAY CITY
 DEPT. OF RECORDS & MANAGEMENT

173	MARKING PEN for transparency film	pcs.	780.00	6	0	-	6	780.00	0		0	-
174	MARKING PEN Pentel pen Black, Pilot	pcs.	61,270.00	1440	384	21,120.00	371	20,405.00	359	19,745.00	326	17,930.00
175	MARKING PEN Pentel pen Blue, Pilot	pcs.	3,300.00	63	23	1,265.00	17	935.00	20	1,100.00	3	165.00
176	MARKING PEN Pentel pen Red, Pilot	pcs.	1,375.00	30	12	660.00	7	385.00	6	330.00	0	275.00
177	METAL POLISH	btls.	250.00	2	1	125.00	0	-	1	125.00	0	-
178	METRIC SCALE 1:75	pcs.	650.00	1	1	650.00	0	-	0	0	0	-
179	MIGHTY BOND	pcs.	1,275.00	19	6	510.00	4	340.00	5	435.00	4	340.00
180	MINI-VACUUM for cleaning of CPU	pcs.	2,250.00	1	1	2,250.00	0	-	0	-	0	-
181	Mop head & handle (Scotchbrite brand)	pcs.	4,550.00	16	5	1,750.00	4	1,400.00	4	1,400.00	3	1,050.00
182	MOPHANDLE (PALSTIC)	pcs.	400.00	2	1	200.00	1	200.00	0	-	0	-
183	MOPHANDLE screw type	pcs.	3,900.00	18	4	1,200.00	5	1,500.00	4	1,200.00	5	1,500.00
184	MOPHEAD cotton	pcs.	510.00	6	0	-	3	255.00	3	255.00	0	-
185	MOPHEAD rayon	pcs.	1,828.80	30	10	762.00	7	533.40	7	533.40	6	457.20
186	MOUSE (OPTICAL) Round type	pcs.	4,876.80	9	3	1,828.80	2	1,219.20	3	1,828.80	1	609.60
187	MURIATIC ACID (Apollo brand)	gals.	8,625.00	29	8	3,000.00	9	3,375.00	6	2,250.00	6	2,250.00
188	NOTE PAD 3" x 3"	bks.	550.00	15	5	275.00	0	-	5	275.00	5	275.00
189	NOTE PAD 3" x 4"	bks.	765.00	12	3	255.00	3	255.00	3	255.00	3	255.00
190	OKI RIBBON 791	pcs.	16,500.00	30	10	5,500.00	10	5,500.00	10	5,500.00	0	-
191	OSLO PAPER	rms.	685.80	3	1	228.60	1	228.60	1	228.60	0	-
192	PAIL	pcs.	6,750.00	35	9	2,250.00	9	2,250.00	9	2,250.00	8	2,000.00
193	PAPER bond, A3, Pilot Subs. 20 size 11x17	rms.	1,016.00	2	1	508.00	1	508.00	0	-	0	-
194	PAPER bond, A4, Pilot Subs. 20	rms.	17,700.00	77	22	6,600.00	18	5,400.00	19	5,700.00	18	5,400.00
195	PAPER bond, Long, Newsprint	rms.	4,267.20	38	13	1,981.20	5	762.00	10	1,524.00	10	1,524.00
196	PAPER bond, Long, Pilot Subs. 20	rms.	244,065.00	1088	383	101,495.00	284	75,260.00	254	67,310.00	167	44,255.00
197	PAPER bond, Short, Newsprint	rms.	1,905.00	20	10	1,270.00	0	-	5	635.00	5	635.00
198	PAPER bond, Short, Pilot Subs. 20	rms.	259,680.00	1265	439	105,360.00	373	89,520.00	270	64,800.00	183	43,920.00
199	PAPER CLIP big, colored	bxs.	6,000.00	158	67	2,680.00	43	1,720.00	40	1,600.00	8	320.00
200	PAPER CLIP small, colored	bxs.	3,650.00	150	59	1,475.00	42	1,050.00	45	1,125.00	4	100.00
201	PAPER CUTTER, size 12x16"	pcs.	20,000.00	8	3	7,500.00	0	-	5	12,500.00	0	-
202	PAPER FASTENER EXTRA LONG colored	bxs.	4,350.00	35	6	900.00	14	2,100.00	9	1,350.00	6	900.00
203	PAPER FASTENER colored	bxs.	9,750.00	174	54	3,510.00	59	3,835.00	37	2,405.00	24	1,560.00
204	PAPER mimeo, whitewove, legal size	rms.	838.20	6	0	-	2	419.10	2	419.10	2	419.10
205	PAPER mimeo, whitewove, short size	rms.	1,104.90	8	2	368.30	2	368.30	2	368.30	2	368.30
206	PAPER multi copy, legal size, PAPER ONE brand	rms.	76,160.00	311	77	24,640.00	88	28,160.00	73	23,360.00	73	23,360.00
207	PAPER multi copy, short size, PAPER ONE brand	rms.	64,800.00	279	70	21,000.00	70	21,000.00	76	22,800.00	63	18,900.00
208	PAPER onionskin, superfine, long	rms.	355.60	2	0	-	0	-	2	355.60	0	-

209	PAPER ruled pad, 100 sheets (yellow pad)	pds.	5,580.00	106	43	2,580.00	23	1,380.00	27	1,620.00	13	780.00
210	PARCHMENT PAPER / pack	packs	6,000.00	48	19	2,850.00	14	2,100.00	7	1,050.00	8	1,200.00
211	PASTE FLOORWAX Natural	cans	3,000.00	20	5	1,000.00	5	1,000.00	5	1,000.00	5	1,000.00
212	PASTE redstone	btls.	1,035.00	29	10	450.00	7	315.00	6	270.00	6	270.00
213	PENCIL mechanical,0.5, rotring brand	pcs.	2,100.00	7	0	-	0	-	6	2,100.00	6	350.00
214	PENCIL mongol 2	pcs.	16,920.00	1832	529	6,348.00	481	5,772.00	400	4,800.00	422	5,064.00
215	PHOTO ALBUM	pcs.	377.19	1	0	-	0	-	0	-	1	377.19
216	PLASTIC COVER 0.065 MM-1.2 M	yrds.	2,867.55	105	55	1,502.05	30	819.30	20	546.20	0	-
217	PLASTIC WASTE CAN W/ COVER big, asstd. Color	pcs.	2,450.00	7	2	700.00	1	350.00	4	1,400.00	0	-
218	PLASTIC WASTE CAN W/ COVER small, asstd. Color	pcs.	1,000.00	5	3	600.00	0	-	2	400.00	0	-
219	PLEDGE	btls.	15,360.00	61	19	6,080.00	21	6,720.00	8	2,560.00	13	4,160.00
220	PRINTER RIBBON Epson RN8750	crtdgs.	13,750.00	33	9	4,950.00	8	4,400.00	8	4,400.00	8	4,400.00
221	PUNCHER heavy duty, UK brand	pcs.	11,700.00	22	9	5,850.00	6	3,900.00	3	1,950.00	4	2,600.00
222	Push Brush (Long)	pcs.	9,000.00	44	11	2,750.00	11	2,750.00	14	3,500.00	8	2,000.00
223	PUSH PINS hammer head type	bxes.	400.00	14	4	160.00	3	120.00	3	120.00	4	160.00
224	RAGS cotton	kls.	7,215.00	146	30	1,950.00	38	2,470.00	43	2,795.00	35	2,275.00
225	RECORD BOOK 100 pgs.	bks.	1,235.00	21	9	585.00	3	195.00	7	455.00	2	130.00
226	RECORD BOOK 150 pgs.	bks.	2,535.00	50	17	1,105.00	13	845.00	9	585.00	11	715.00
227	RECORD BOOK 300 pgs.	bks.	15,675.00	206	62	5,890.00	57	5,415.00	46	4,370.00	41	3,895.00
228	RECORD BOOK 500 pgs.	bks.	23,375.00	233	67	8,375.00	60	7,500.00	60	7,500.00	46	5,750.00
229	RIBBON nylon, for manual typewriter	pcs.	1,235.00	25	4	260.00	9	585.00	6	390.00	6	390.00
230	RUBBER BAND ,big	bxes.	6,970.00	55	12	2,040.00	16	2,720.00	13	2,210.00	14	2,380.00
231	RUBBER CUTTING MAT	pcs.	650.00	2	0	-	0	-	1	650.00	1	650.00
232	RUBBER ERASER, Steadler (big)	pcs.	1,105.00	19	4	260.00	9	585.00	4	260.00	2	130.00
233	RULER 18 inches, orion	pcs.	75.00	1	1	75.00	0	-	0	-	0	-
234	RULER 12 inches, orion	pcs.	5,850.00	99	35	2,275.00	23	1,495.00	32	2,080.00	9	585.00
235	RULER metal	pcs.	360.00	3	2	240.00	0	-	1	120.00	0	-
236	SCISSOR (JOY Heavy Duty)	pcs.	16,764.00	102	36	6,858.00	31	5,905.50	21	4,000.50	14	2,667.00
237	SCOTCH BRITE W/ FOAM,Scotch Brite	pcs.	4,970.00	87	25	1,750.00	24	1,680.00	22	1,540.00	16	1,120.00
238	SCOURING PAD 5 pcs./ pack	pcs.	4,965.70	25	9	1,943.10	8	1,727.20	6	1,295.40	2	431.80
239	SCRUBING PAD (SCOTCHBRITE)	pcs.	600.00	15	2	80.00	11	440.00	2	80.00	0	-
240	SHARPENER single cutterhead	pcs.	4,500.00	12	6	2,700.00	2	900.00	2	900.00	2	900.00
241	SIGN PEN .7 BLACK RETRACTABLE STANDARD BGEL F2	pcs.	10,388.00	106	43	4,214.00	43	4,214.00	20	1,960.00	0	-
242	SIGN PEN Black, pilot	pcs.	49,875.00	637	193	18,335.00	177	16,815.00	155	14,725.00	112	10,640.00
243	SIGN PEN Blue, pilot	pcs.	6,270.00	88	22	2,090.00	22	2,090.00	22	2,090.00	22	2,090.00
244	SIGN PEN MY GEL, black	pcs.	5,525.00	105	35	2,275.00	40	2,600.00	10	650.00	20	1,300.00

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245	SIGN PEN MY GEL, blue	pcs.	1,625.00	25	15	975.00	10	650.00	0	-	0	-
246	SIGN PEN Red, pilot	pcs.	570.00	8	2	190.00	2	190.00	2	190.00	2	190.00
247	STAMP PAD INK violet/, big	btls.	1,350.00	23	7	525.00	8	600.00	3	225.00	5	375.00
248	STAMP PAD, big	pcs.	2,550.00	20	7	1,050.00	6	900.00	4	600.00	3	450.00
249	STAMP PAD, small	pcs.	200.00	2	2	200.00	0	-	0	-	0	-
250	STAPLE REMOVER	pcs.	150.00	6	2	100.00	1	50.00	0	-	0	150.00
251	STAPLE WIRE #35 Maxell	bxs.	18,200.00	453	141	7,050.00	117	5,850.00	106	5,300.00	89	4,450.00
252	STAPLER # 35 MAX Ad. 50/50R (w/ remover)	pcs.	45,000.00	125	46	20,700.00	29	13,050.00	25	11,250.00	25	11,250.00
253	STAPLER Swingline (Heavy Duty)	pcs.	1,500.00	2	2	1,500.00	0	-	0	-	0	-
254	STENO NOTEBOOK	pcs.	1,275.00	16	5	425.00	5	425.00	5	425.00	1	85.00
255	SURGE PROTECTOR 6-gang outlet, heavy duty	pcs.	2,400.00	3	2	1,600.00	0	-	1	800.00	0	-
256	TAPE CLOTH 2" (RED)	rolls	800.00	5	3	600.00	0	-	1	200.00	1	200.00
257	TAPE DISPENSER heavy duty (1")	pcs.	3,250.00	17	11	2,750.00	1	250.00	1	250.00	4	1,000.00
258	TAPE DOUBLE ADHESIVE 1"	rolls	3,361.45	98	36	1,531.80	21	893.55	22	936.10	19	808.45
259	TAPE MASKING .5"	rolls	342.90	11	3	114.30	3	114.30	3	114.30	2	76.20
260	TAPE MASKING 1"	rolls	6,146.80	287	78	2,179.32	75	2,095.50	67	1,871.98	67	1,871.98
261	TAPE MASKING 2"	rolls	2,781.30	96	25	952.50	22	838.20	26	990.60	23	876.30
262	TAPE PACKAGING 2"	rolls	1,778.00	55	15	666.75	12	533.40	13	577.85	15	666.75
263	TAPE TRANSPARENT/ SCOTCH 1"	rolls	10,731.50	419	126	4,000.50	113	3,587.75	99	3,143.25	81	2,571.75
264	TAPE TRANSPARENT/ SCOTCH 2"	rolls	5,645.15	142	54	2,400.30	38	1,689.10	35	1,555.75	15	666.75
265	THERMAL PAPER 210mm x 30m	rolls	17,780.00	245	70	6,223.00	65	5,778.50	65	5,778.50	45	4,000.50
266	THERMAL PAPER 216mm x 30m	rolls	997.29	12	3	332.43	3	332.43	3	332.43	3	332.43
267	THUMB TACKS	bxs.	342.30	7	4	195.60	1	48.90	2	97.80	0	-
268	TOILET BRUSH	pcs.	2,051.05	25	9	971.55	3	323.85	7	755.65	6	647.70
269	TOILET DEODORANT CAKE, with case, albatros	pcs.	4,730.00	99	44	2,420.00	23	1,265.00	19	1,045.00	13	715.00
270	TOILET DUCK	btls.	6,299.20	38	14	2,844.80	8	1,625.60	9	1,828.80	7	1,422.40
271	TOILET TISSUE 12 rolls/ package, twin ply	rolls	12,825.00	657	177	4,425.00	176	4,400.00	160	4,000.00	144	3,600.00
272	TRASHBAG plastic, black, 10'S LARGE	pcs.	15,888.00	1692	473	5,676.00	478	5,736.00	373	4,476.00	368	4,416.00
273	USB Flash Drive 4GB	pcs.	3,048.00	4	1	1,016.00	1	1,016.00	1	1,016.00	1	1,016.00
274	USB Flash Drive 8GB	pcs.	50,736.50	48	22	23,749.00	14	15,113.00	11	11,874.50	1	1,079.50
275	WASTE BASKET plastic, W/ COVER	pcs.	1,800.00	12	3	600.00	3	600.00	3	600.00	3	600.00
276	WHITE BOARD (SMALL)	pcs.	750.00	1	0	-	1	750.00	0	-	0	-
277	WHITEBOARD MARKING PEN black, Pilot	pcs.	19,202.40	436	114	6,515.10	112	6,400.80	110	6,286.50	100	5,715.00
278	WHITEBOARD MARKING PEN blue, Pilot	pcs.	457.20	9	3	171.45	1	57.15	4	228.60	1	57.15
279	WHITEBOARD MARKING PEN red, Pilot	pcs.	228.60	5	2	114.30	1	57.15	1	57.15	1	57.15
280	WOOD BRUSH	pcs.	91.44	2	1	45.72	0	-	1	45.72	0	-

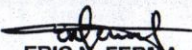
OFFICE OF THE CITY ADMINISTRATOR
TAGAYTAY CITY
E1330-01-0000-0000-0000-0000-0000-0000

281	ZONROX 1 gal.	gals.	27,360.00	197	58	10,440.00	48	8,640.00	46	8,280.00	45	8,100.00
282	Clear book, LONG	pcs.	1,200.00	8	4	600.00	2	300.00	2	300.00	0	-
283	Clear Book, SHORT	pcs.	240.00	2	0	-	1	120.00	1	120.00	0	-
TOTAL:			5,006,429.73	53,337.00		1,590,016.57		1,362,040.90		1,157,038.33		897,333.93

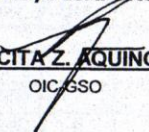
Note:

1. The above procurement program is in accordance with the objectives of the City government.
2. Funds have been earmarked for this purpose.

PREPARED BY:


ERIC M. FERMA
 GSC-STAFF

APROVED/DISAPPROVED


PACITA Z. AQUINO
 OIC,SSO

